

FMCA

Your RVing Family

February 7, 2024

Dear Security Volunteers:

Thank you for assisting your association at FMCA's 108th International Convention. Your volunteer identification card will be in your confirmation packet. **Display the identification card and the date of entry credential you receive** inside your RV windshield or towing vehicle on the driver's side without obstructing the driver's view.

Security volunteers should enter the grounds between 8:00 a.m. and 4:00 p.m. Sunday, March 17. Please follow the directions included in your confirmation packet. If you wish to park next to your friends who are also volunteering, please arrive together.

You will receive an advance email from your captain with information to prepare you for your volunteer experience. Ensure you have an updated membership email.

All Security volunteers will meet on **Monday, March 18, at 9:00 a.m. in Hall of Champions, Seminar 11.** You will receive your volunteer ribbon, pin, and hat at the meeting. Before the meeting, you will have received your volunteer work schedules via email showing the dates of your security assignments and length of shift. On the back of this letter are guidelines to assist you in performing your duties.

During the Tucson event, security volunteers will assist FMCA's chief of security and security crew members by staffing stations throughout the grounds. If you have difficulty standing for long periods, please communicate your needs to your volunteer captain, who will endeavor to place you in an appropriate area. For your comfort, we recommend you bring a personal chair. In addition, bring any protection from the elements you prefer to your station if assigned outdoors.

A volunteer appreciation will be at evening entertainment on Thursday, March 21, 2024. Please wear your hat or visor for evening entertainment.

Thank you for your participation. We are looking forward to working with you in Tucson.

Sincerely,

Barbara Feiler
Events Manager

Enc: Guidelines, Volunteer Credential

cc: Convention File; Doug Uhlenbrock, Director of Events; Rita Moore, Volunteer Coordinator

GUIDELINES FOR SECURITY VOLUNTEERS

FMCA'S 108th International Convention Tucson, Arizona

Thank you very much for donating your time and energy to assist with Security at the Tucson event.

The primary duties of the security volunteers are to restrict entry to designated areas or redirect people to appropriate locations during set-up days and throughout the days of the convention. Security volunteers should be assertive but pleasant to convention attendees and the public. In addition, security volunteers must be informed by knowing the convention grounds, activities, and various security stations.

VOLUNTEER RESPONSIBILITIES:

- ❖ Verify credentials in vehicles that request to park in restricted areas.
- ❖ Verify badges of family members and guests who wish to enter restricted areas.
- ❖ If name badges are missing, direct families and guests to appropriate offices (FMCA Office or Information Center).
- ❖ Assist families and the public in locating Will Call, ticket purchasing booth, various exhibit locations, seminar rooms, and activity centers. While on duty, always have the grounds map, program, or FMCA app with you.
- ❖ We ask all volunteers to help provide a safe environment for convention attendees by immediately reporting any suspicious or unsafe conditions to the FMCA Safety Team, FMCA Security, Executive Board members, or national office staff.

Security Captain:
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Security Co-Captain:
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Scheduling Coordinator
BRAD POFF
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Thank you for volunteering!