
EXECUTIVE BOARD MEETING MINUTES

A special meeting of the Executive Board of Family Motor Coach Association was held on Thursday, February 24, 2022, via teleconference. The National President and Secretary were both present. National President Rett Porter called the meeting to order at 3:49 p.m. EST.

Members present:

Rett Porter	National President
Gary Milner	National Senior Vice President
Kathie Balogh	National Secretary
Barbara Smith	National Treasurer
Jamie Erickson	National Vice President of the Rocky Mountain Area
Dennis Fox	National Vice President of the Midwestern Area
Bob Golk	National Vice President of the Western Area
Kenneth Lewis	National Vice President of the Great Lakes Area
Paul Mitchell	National Vice President of the International Area
Herman Mullins	National Vice President of the South Central Area
Don Schleuse	National Vice President of the Northwest Area
John Traphagen	National Vice President of the Northeast Area
Patricia Voyna	National Vice President of the Southeast Area
Gaye Young	National Vice President of the Eastern Area
Jon Walker	Immediate Past National President (non-voting member)

Staff present:

Chris Smith	Chief Executive Officer
Anne Baumgartner	Marketing Director
Pamela Kay	Director of Communications and Publishing
Sherry Light	Project Manager
Larry Pennington	IT Manager/ Senior Software Developer
Veronica Pitzer	Chapter Services Coordinator
Doug Uhlenbrock	Director of Events
Aaron White	Director of Membership

President Rett Porter announced the reason for the special meeting was to discuss the replacement of the HVAC units on the building of the Round Bottom Road location.

Rett invited Sherry Light to report on the planned repairs on the building. She explained that the roof is set to be repaired. As for the HVAC, two units were replaced in 2017. However, there are three units aging over 20 years old that are due to be replaced. She explained that the HVAC units are currently on contract with AirForce One for repairs and general maintenance since 2013. She was given a quote from them on three Tempstar units that would come to an amount of \$36,000.00. Rodger Donnelly reached out to Sherry. Rodger has over 44 years of HVAC experience and stated the \$36,000.00 bid was too high by \$10,000.00 and asked if she obtained

other bids. He also asked about the scope of the work. Sherry stated at that time she only intended to replace the HVACs units with similar models. Rodger stated he did not recommend TempStar but did recommend Daikin.

Sherry contacted 10 local HVACS providers and was given three bids. She was given bids of \$45,586.00, \$54,260.00, and \$51,988.00. These are all commercial HVAC companies in the local Cincinnati area based on the scope of work Rodger approved.

The lowest bid of \$45,586.00 was from AirForce One. They can have the units ready to install first week of May 2022, which is at the end of the roofing project.

Rett noted that the Daiken units have a longer warranty and are graded better than the TempStar units. Sherry believes the warranty for the Daiken units are between 10 and 15 years.

Rett stated the initial estimate approved of \$31,000.00 has been increased to at least \$46,000.00 in order to purchase the better units.

Herman Mullens moved to replace the three HVAC units with the Daiken Units. The motion was seconded and discussion followed.

Rett stated, with Rodger's confirmation, that AirForce One can install and service the Daiken units. Gary noted that he had experience with the Daiken units and found that they are very reliable.

A question was raised regarding whether the price is locked in or at risk of going up with the current economy. Sherry reported that the price is firm and locked in when the contract is signed. A question was raised as to whether the installation would further affect the Round Bottom Campground project or affect the May Executive Board meetings. Sherry explained that she anticipates the units will be installed and completed no later than the first week of May, weather permitting, if the order is place now. With this, the meeting dates should not be affected.

A question was raised regarding new thermostats being installed. Sherry explained they will not be replaced but the current thermostats will be recalibrated to work with the new units. If they will need replaced, however, it is already included in the bid.

Sherry reported the original estimate was \$36,000.00. The new bid is \$45,5586.00. The new bid also included recommendations from Rodger of new smoke detectors and curve adaptors.

Treasurer Barbara Smith confirmed the funds are available.

A roll call vote was taken:

Barbara Smith voted yes.

Don Schleuse voted yes.

John Traphagen voted yes.

Patricia Voynavoted yes.
Gaye Young voted yes.
Kathie Balogh voted yes.
Jamie Erickson voted yes.
Dennis Fox voted yes.
Bob Golk voted yes.
Kenneth Lewis voted yes.
Gary Milner voted yes.
Paul Mitchell voted yes.
Herman Mullins voted yes.

The motion carried unanimously.

The meeting was adjourned at 3:59 p.m. EST.



Kathie Balogh
National Secretary



Rett Porter
National President