

KEEPING IN TOUCH

FMCA
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A CHAPTER SERVICES DEPARTMENT PUBLICATION



MESSAGE FROM THE NATIONAL SECRETARY

Happy Spring 2022!

Chapter certification has been completed. I would like to thank all the Area and Chapter Secretaries for your help in completing this process in a timely matter. Congratulations to the 15 prize package winners!

SUNSETS + SAGUAROS, FMCA's 104th International Convention and RV expo, set to take place in Tucson, Arizona, from March 23 -26, 2022, is just a few weeks away.

Please check out the FMCA.com website for all the information on vendors, seminars, entertainment, the Chapter Fair and Chapter Block Party. Join in on the games and ice cream social. <https://www.fmca.com/fmca-events-information-central>

I am really looking forward to attending the convention and presenting the Secretaries' Roundtable Seminar on Wednesday, March 23, 10:30 AM – 11:30 AM. Please join in and share your ideas with other Area and Chapter Secretaries.

Speaking of sharing ideas, I would like to thank Linda Griffith, Gamecock Cruisers Secretary, for sending me an email with a terrific suggestion. Linda suggested I send a yearly calendar to all secretaries of duties and deadlines for items that need to be sent to the FMCA National Office. Penny and I have already been working on this calendar. We will be sending the calendar with the requirements for the Governing Board Meeting this summer in Lincoln, Nebraska, about May 31, 2022. Please see **Page 3** of this newsletter for the Roll Call information. Starting in August 2022, the yearly calendar will begin after each summer convention.

Once again, let's all try to recruit a new member for FMCA and your chapter! Please refer to Policy & Procedure 3016. FMCA will reimburse your chapter \$100.00 yearly for member recruitment. Very few chapters have used this benefit. Have your chapter be one to use it before the end of September and let me know how many new members your chapter recruited!

Don't forget to reserve August 24 – 27, 2022, for FMCA's 105th International Convention: **GOLDEN GETAWAY!**

Thank you again for all you do for your Area, your Chapter, and FMCA!

Happy and safe travels and remember to **Keep In Touch!**

Kathie

Chapter Certification Update

Thank you, thank you, thank you to all of the chapters who have sent in their certification paperwork! We appreciate you taking the time to serve FMCA and your chapter. If you have not yet submitted your certification paperwork, please do so ASAP. If your chapter is inactive, you will not be able to have a voting delegate represent your chapter at the 2022 Governing Board Meeting. **Please, please check your chapter rosters.** We would like to make sure the data came from the previous old database system correctly. THANK YOU.

Just as a reminder, especially for our bigger chapters, please know that you are welcome and encouraged to send in updates to your roster all year long. This will make the certification process at the end of each year much easier for you. If there is someone else in your chapter designated to keep the roster up-to-date, please remind them of this!

Congratulations to the 2022 chapter certification prize winners!

CHAPTER ANNIVERSARIES

FMCA congratulates the following chapters that celebrated special anniversaries in January, February, and March.

15 YEARS

Certificate

Covered Wagons (2/24)

25 YEARS

Certificate & \$100 Check

Anasazi (2/1)

Frustrated Maestros

Midwest Noteables (3/22)

30 YEARS

Certificate & \$150 Check

Frustrated Maestros

Rocky Mountain Rockers (2/15)

35 YEARS

Certificate & \$200 Check

Frustrated Maestros

SEA Sharps (2/18)

The Ambassadors (2/21)

40 YEARS

Certificate & \$250 Check

Vogue Country Club (3/31)

55 YEARS

Certificate & \$400 Check

Rocky Mountain (1/3)

Your Area National Vice President is responsible for coordinating the anniversary materials, so you will need to make arrangements with him or her for presentation.

A Few Things To Remember

- Please encourage your chapter officers to update their email addresses with FMCA. This helps with communicating important information regarding chapter business and Governance with FMCA.
- For marketing purposes, FMCA would love to hear about your experiences being in a chapter. If you would like to submit a testimonial, please send it to chapters@fmca.com.
- Don't forget to submit your chapter rallies online at FMCA.com. You can find the 'Submit a Rally' page under the Chapters tab.
- FMCA would love to see some photos from any of your Chapter Events! You can send them to marketing@fmca.com.
- Stay tuned for more details regarding the Lincoln, Nebraska, summer international convention.

Chapter Bylaws Update

The "**CHAPTER BYLAWS FORMAT**" is intended to serve as a reference for FMCA chapters forming or revising their bylaws. The model document contains the basic provisions that conform to FMCA National Bylaws and are binding upon chapters. The Chapter Bylaws Format is available on FMCA's website in the Documents and Forms section that requires a member sign-in. <https://www.fmca.com/pdfs/Document-ChapterBylawsFormat.pdf>

The chapter may choose to complete the recommended Chapter Bylaws Format or the chapter may expand or modify the format to fit the chapter's needs. Generally, the size and activities of the chapter determine whether added content and detail will be helpful. FMCA's Constitution and Bylaws Committee reviews all new and revised chapter bylaws for conformance with FMCA Bylaws.

Standing Rules (sometimes called policies) refer to operating procedures or policies. Standing Rules are adopted by a majority vote at any business meeting and do not require previous notice. An amendment to a Standing Rule that deals with parliamentary procedure requires a two-thirds vote if prior notice has not been given or by a majority vote with notice. Standing Rules may be temporarily suspended for the duration of a meeting by a majority vote. A two-thirds vote is required to permanently suspend a Standing Rule.

Roll Call Sheets

Governing Board Meeting—Lincoln, Nebraska

Wednesday August 24, 2022

The Roll Call Sheet that details your chapter's current Governing Board voting delegate, along with a postage-paid return envelope, will be mailed out to each Chapter Secretary in the coming weeks.

The Roll Call Sheet will have your chapter name, area of representation, and the names of your chapter national director and alternate national director. If the names are correct, simply sign and date the sheet and return via the postage-paid envelope. If the names are incorrect, or *if your chapter has elected a temporary delegate*, please fill out the information with the correct name, member number, and address. Then sign and date the form and return it in the postage-paid envelope.

The chapter secretary is responsible for notifying the National Secretary (in care of the national office) in writing via USPS mail, email, or fax by July 18 2022, of any election held that would result in a change to the national director, alternate national director, or temporary delegate who will be attending the Governing Board meeting.

Both the national director and alternate national director are invited to attend the Governing Board meeting, but it is not necessary that both be in attendance. The national director will be the voting delegate for the chapter. If the national director is unable to attend the meeting, the alternate national director would assume this duty and would receive the voting credentials when he or she checks in for the Governing Board meeting.

If **neither** the national director nor alternate national director can attend the Governing Board meeting, another chapter member may be elected as a temporary delegate for this Governing Board meeting only. A temporary delegate may be elected only if your chapter would not have representation otherwise. If it is necessary for your chapter to have a temporary delegate, he or she **must be elected**, must be a member of your chapter, and can only represent one chapter.

If an event occurs after the 21-day notice requirement has passed (August 6, 2022) that prevents the national director, alternate national director, or temporary delegate from attending the Governing Board meeting, the chapter president may appoint a member of the chapter as a temporary delegate to represent the chapter for the next Governing Board meeting only. Notice of the chapter president's appointment of this temporary delegate shall be received by FMCA at least seven working days prior to the Governing Board meeting to be valid. Change must be received by close of business on August 18, 2022. Notice must be in writing. Fax or email is acceptable.

If you have any questions, please contact 513-474-3622, 800-543-3622; or chapters@fmca.com.

CHAPTER SERVICES IS HERE TO HELP

Items we can help you with are listed below:

- Area Newsletters
- Bylaws
- Chapter Anniversary Materials
- Chapter Certification
- Chapter Directory
- Chapter Formation
- Governing Board Mailings
- National Elections
- Rally Insurance Certificates
- Recruitment Mailings

Penny Gortemiller, Director of Chapters & Governance
Extension 238
pgortemiller@fmca.com

Veronica Pitzer, Chapter Services Coordinator
Extension 233
vpitzer@fmca.com

HOW DO I UPDATE MY CHAPTER MEMBER'S INFORMATION?

Please note that individual members are responsible for updating their own information with FMCA. They can update the information online at FMCA.com. Once logged in, they can click the Membership drop-down, then click Profile on the left side of the page. Or they can email membership@fmca.com.

MEMBERSHIP QUESTIONS?

Call (800) 543-3622
membership@fmca.com

Upcoming Events

**FMCA's 104th International
Convention & RV Expo**
March 23-26, 2022
Pima County Fairgrounds
Tucson, Arizona

INTERNATIONAL AREA RALLY
May 23-28, 2022
*Farm Bureau Expo Center/J.E. Ward
Agricultural Center*
Lebanon, TN

GREAT LAKES AREA RALLY
June 8-11, 2022
Elkhart County 4-H Fairgrounds
Goshen, IN

NORTHWEST AREA RALLY
June 22-26, 2022
The Mill Hotel & Casino
North Bend/Coos Bay, OR

EASTERN AREA RALLY
July 13-16, 2022
State Fairgrounds of West Virginia
Lewisburg, WV

NORTHEAST AREA RALLY
August 4-7, 2022
Fryeburg Fairgrounds
Fryeburg, ME

**FMCA 105TH INTERNATIONAL
CONVENTION & RV EXPO**
August 24-27, 2022
Lancaster Event Center
Lincoln, Nebraska

SOUTH CENTRAL AREA RALLY
September 14-17, 2022
Heart of Oklahoma Fairgrounds
Shawnee, OK

ROCKY MOUNTAIN AREA RALLY
October 26-29, 2022
Pima County Fairgrounds
Tucson, AZ

IF YOU HAVE QUESTIONS

CONTACT CHAPTER SERVICES

513-474-3622

800-543-3622

chapters@fmca.com

VISIT US ONLINE: WWW.FMCA.COM

Please feel free to use any
articles in this newsletter.

DO YOU HAVE SOMETHING TO SHARE?

Please send letters, comments, and
articles to FMCA Chapter Services,

8291 Clough Pike, Cincinnati, OH
45244; fax them to 513-474-2332; or
email them to chapters@fmca.com.

Please let us know if we can use
articles from your area's/chapter's
publications. Articles used for
publication may be edited for space
and clarity, and they will also appear
on FMCA's website: www.fmca.com.

**FAMILY
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ASSOCIATION

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