

	<b>FMCA POLICIES AND PROCEDURES</b>	INDEX NO. <b>4001</b>	APPROVAL LEVEL <b>GB</b>
	SUBJECT <b>Committee Member Appointments</b>	EFFECTIVE <b>8/12</b>	SUPERSEDES <b>7/03</b>
	SPECIAL DISTRIBUTION		

**POLICY**

Standing committees are those that report to the Governing Board and require that body to approve committee actions. Standing committees include the Constitution and Bylaws Committee, Convention Committee, Finance Committee, Policy and Procedure Committee, and the Nominating Committee. Other committees may be constituted by the President, or by majority vote of the Executive Board or the Governing Board.

The President, Executive Board, or Governing Board may designate and charge committees, subcommittees, task forces, or work groups for the purpose of promoting FMCA’s Mission and Purpose.

**PROCEDURE**

1. Except for the Nominating Committee, the President shall appoint all individual members who shall serve on the committees, including committee chairman, subject to the advice and consent of the Executive Board. Full Members, Full Lifetime Members, and Life Members, who are eligible to vote under the Bylaws, are eligible to serve on committees.
2. Except for the Nominating Committee, the President should consider, in making new committee appointments, the merits of holding over a portion of the membership of each committee to provide continuity of committee activity.