



Family Motor Coach Association, Inc.

December 15, 2018

Dear Perry Information Volunteers:

Thank you for assisting your association at FMCA's 99th International Convention. Enclosed is your volunteer identification card. Please display on the inside of your motorhome windshield on the driver side, without obstructing the driver's view. **Display the identification card along with the date of entry credential that you received in your confirmation packet.**

Information volunteers should enter the grounds between 8:00 a.m. and 4:00 p.m. on Monday, March 11. Please follow the directions that were included in your confirmation packet. If you wish to park next to your friends who are also volunteering, it is best to arrive together

There will be a meeting of all Information volunteers at 10:00 a.m. on Tuesday, March 12, in McGill Marketplace. At the meeting, you will receive your volunteer ribbon, pin, and hat. Guidelines to assist you in performing your duties are on the other side of this letter.

There will be a volunteer appreciation at evening entertainment on Friday, March 15, 2019. Please wear your hat or visor to evening entertainment.

Thank you for your participation. We are looking forward to working with you in Perry.

Sincerely,

Barbara Feiler
Events Manager

Enc: Volunteer credential, Guidelines

cc: Convention File; Doug Uhlenbrock, Director of Events; Elaine Mills, Volunteer Coordinator

GUIDELINES FOR INFORMATION VOLUNTEERS

FMCA'S 99th International Convention Perry, Georgia

Thank you very much for donating your time and energy to assist with the Information Center at the Perry International Convention. Information volunteers will be working at the Information Center located in McGill Marketplace.

Following is a list of Information Center duties volunteers will perform:

- Wednesday, Day 1, is the busiest day in the Information Center. Please plan to be scheduled.
- Collect and alphabetize locator cards in order to assist in finding where members are parked*.
- Answer a lot of questions. Volunteers should be familiar with the convention program the FMCA App and the areas where the convention activities are being held.
- Assist with distributing members' mail and convention pins.
- Assist signing members up for craft /educational classes.
- Sell / distribute Ladies' Social and craft tickets.
- Help as needed with keeping the area litter-free and organized.
- Assist with Quilt hanging on Thursday, if needed.
- Passing out the Super Early Bird Mini flashlight prize.

All volunteers are asked to help provide a safe environment for convention attendees by immediately reporting any unsafe conditions to the FMCA Safety Team, FMCA Security, Executive Board Members or national office staff.

*The parking committee will direct convention attendees to their permanent parking spaces. Upon arrival at their parking spaces, attendees will complete their emergency locator cards and exchange them for a Welcome Bag at the distribution stations in the parking lots. The guests may also come directly to the information to get their bag. The cards will be collected and brought to the Information Center where volunteers will be ready to receive and alphabetize them.

Captain: Chris Holtzman
Nholtz6524@aol.com
843-277-8424

THANKS . . . AND HAVE FUN!